



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Katherine Doughty

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MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON MONDAY 18TH MAY 2009 IN ST KENELM'S HALL AT 8.00PM

1. **Present:** Cllr David Haley (Chairman), Cllr Colin Alderman, Cllr Steve Hodge, Cllr Tom Smith, Cllr Jonathon Stowell, Rodney Rose County Councillor and Mrs Katherine Doughty (Clerk),

Apologies for absence: Mrs Mandy Hill (Minster Lovell School Association) and Mr John Hunt, Fishing Bailiff.

The Chairman opened the meeting at 8.03pm and thanked Minster Lovell Historical Society for their display of village artefacts and memorabilia in the Hall. Councillors and members of the public praised the quality of the display and it promoted a lot of interest. The Council would like to find an opportunity to work with the Historical Society to use the materials at a future village event or celebration.

2. **Election of Chairman**

Proposed by Cllr Hodge that Cllr Haley stand as Chairman for the ensuing year. There were no other nominations and therefore Cllr Haley was elected as Chairman and confirmed his acceptance.

3. **Election of Vice Chairman**

Proposed by Cllr Stowell that Cllr Alderman stand as Vice Chairman for the ensuing year. There were no other nominations and therefore Cllr Alderman was elected as Vice Chairman and confirmed his acceptance.

4. **Minutes of the last Annual Parish Meeting**

The minutes of the 20th May 2008 meeting were accepted as a true and accurate record of proceedings.

5. **Matters arising from previous meeting**

Website statistics continue to show substantial usage of the Parish Council's website with March 2009 attracting a total of 612 visits for the month. The total number of visits between January and May 2009 were 2582 with 5429 pages viewed.

6. **Freedom of Information Act**

The Chairman summarised the Freedom of Information Act document that specifies what Parish Council records are available to be viewed and how they can be viewed by the public. Cllr Alderman proposed that the document be published. Seconded by Cllr Hodge, carried unanimously.

7. **Standing Orders**

A new set of Parish Council Standing Orders had been drafted and it was proposed by Cllr Alderman that these be adopted for the 2009/10 Council year. Seconded by Cllr Stowell, carried unanimously.

8. Review of bank mandate.

The Clerk advised that Cllrs Haley, Alderman, Stowell and Smith are currently valid to sign cheques on the Community Account. It was resolved that the mandate remain unchanged for a further year.

9. Reports were then delivered as follows:

- (a) Chairman, Minster Lovell Parish Council
- (b) Simon Hoare, District Councillor
- (c) Warwick Robinson, District Councillor
- (d) Rodney Rose, County Councillor (Wychwood Division)
- (e) Mrs Barbara Smith, Minster Lovell Playing Field Trust
- (f) Mr Colin Alderman, Trustees of Wash Meadow Recreation Ground
- (g) Mrs Judy Balmer, St Kenelm's Hall Management Committee
- (h) St Kenelm's (C of E) School Association (*correspondence read*)
- (i) Mrs Sue Bicker, Minster Lovell Youth Club
- (j) Mrs Dawn Haley, Minster Lovell Methodist Church
- (k) Mrs Bridget Muller, Ripley Avenue Play Area Committee
- (l) Mr J Hunt, Fishing Bailiff (*correspondence read*)

Note – All reports received are attached to these Minutes (Master copy only).

10. Correspondence: None

There being no further business the meeting closed at 9.22pm. The Parish Council Meeting was reconvened.

The next Annual Parish Meeting is scheduled for Monday 17th May 2010 - St Kenelm's Hall - 8.00pm.



Katherine Doughty
Clerk

Signature of Chairman upon approval of Minutes17th May 2010