



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Katherine Doughty

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MINUTES OF AN EXTRA PARISH COUNCIL MEETING HELD ON MONDAY 4TH JULY 2011 IN MINSTER LOVELL METHODIST CHURCH AT 8.00PM

1. **Present:** Cllr David Haley (Chairman), Cllr Colin Alderman, Cllr Stephen Hodge, Cllr Chris Jones, Cllr Tom Smith, Cllr Jonathan Stowell and Mrs Katherine Doughty (Clerk).

Parishioners and visitors present: 0.

Apologies for absence: Cllr Sue Bicker.

The Chairman opened the meeting at 8.00pm.

2. **Declaration of interest in agenda items if considered necessary.**

None.

3. **Ten minute parishioner's question time on agenda items.**

No questions were raised.

4. **Finance – payments due.**

| Payee | Details | Amount £ |
|------------------------------------|------------------------------|---------------|
| Cotswold Tree Surgery | Ripley Avenue tree trimming | 100.00 |
| D F Williams Cleaning Services Ltd | Bus shelter cleaning | 19.80 |
| Office Depot (UK) Ltd | Stationery | 29.83 |
| K Doughty | July salary | 533.96 |
| | Overtime – Village Day work* | 61.60 |
| | Allowances | 116.67 |
| | Postage | 1.44 |
| | TOTAL | 713.67 |

It was agreed that the above cheques are signed. Proposed by Cllr Smith, seconded by Cllr Alderman, carried unanimously.

* A discussion ensued regarding the success of the recent Village Day and a letter of thanks is to be sent to Mrs Haley, Minster Lovell Methodist Church accordingly. A letter from Mrs Balmer was read by the Chairman, that questioned whether another Village Day/community event could be organised for 2012. It was resolved that the Parish Council invite all the village organisations to a meeting where the subject may be fully discussed and appropriate committee members nominated. A date for the meeting will be agreed at the July Parish Council Meeting.

5. **Planning applications and decisions.**

| | | | | |
|----|----------------------|---|--|--|
| 1. | <u>11/0896/P/S73</u> | Garden Cottage, Windrush Farm, Old Minster Lovell | Non-compliance of condition 6 of Planning Permission W97/1730 to allow continuous residential occupation as a granny flat or staff accommodation in addition to holiday let (retrospective). | Minster Lovell Parish Council objects to this application as it is contrary to the following West Oxfordshire Local Plan 2011 policies:- |
|----|----------------------|---|--|--|

| | | | | |
|----|--|----------------------------------|---|-------------|
| | <ul style="list-style-type: none"> • H2 – General residential development standards (d). • BE2 – General development standards (c). • TLC2 – Use of existing buildings. <p>The Parish Council consider that condition 6 of W97/1730 is valid, appropriate and that planning consent would not normally be granted for this proposal. The condition should remain.</p> | | | |
| 2. | 11/0926/P/FP | Minster Mill, Old Minster Lovell | Installation of Archimedes Hydro Screw Turbine to produce renewable energy. | No comment. |

Decisions made by West Oxfordshire District Council Planning Authority

| | Ref. No. | Address | Proposed | Decision |
|----|------------------------------|---------------------------------|---|----------|
| 3. | 11/0620/P/FP | 7 Bushey Ground, Minster Lovell | Change of use from residential to commercial (retrospective). | Refuse. |

There being no further business the meeting closed at 8.30pm.

The Council agreed a position for the resiting of the Queen's Coronation plaque following repair. Cllr Stowell agreed to install the plaque.

A site meeting at Minster Lovell Allotments was then undertaken. It was resolved that all allotments are being well used, weed control along some footpaths is needed and that the car park surface is to remain in it's current state (hardcore/rubble).

Forthcoming meetings:-

| | | | | |
|---|------------------------|-------------------------------------|------------------|--------|
| • | Parish Council Meeting | Monday 25 th July 2011 | St Kenelm's Hall | 7.00pm |
| • | Parish Council Meeting | Monday 15 th August 2011 | St Kenelm's Hall | 7.00pm |

K Doughty

Katherine Doughty
Parish Clerk

Signature of Chairman upon approval of Minutes25th July 2011

Copies of Minutes to: Rodney Rose, County Councillor, Warwick Robinson, District Councillor and Simon Hoare, District Councillor.

Abbreviations:- Parish Council – PC. West Oxfordshire District Council – WODC. Oxfordshire County Council – OCC.