



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Katherine Doughty

91 Brize Norton Road, Minster Lovell,
Witney, Oxon. OX29 0SG

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MINSTER LOVELL PARISH COUNCIL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016

We acknowledge as the members of Minster Lovell Parish Council our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016 that:-

- 1) We have put in place arrangements for the effective financial management during the year, and for the preparation of the accounting statements.
- 2) We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3) We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.
- 4) We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- 5) We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6) We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
- 7) We took appropriate action on all matters raised in reports from internal and external audit.
- 8) We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.

I certify that the Financial Statements give a true and fair view of the financial position of the Parish Council and its payments and receipts for the year ended 31 March 2016.

Signed

Katherine Doughty
Responsible Financial Officer

Date approved by Responsible Financial Officer

I certify that the Financial Statements have been approved by the authority in accordance with the Accounts and Audit Regulations 2015.

Signed

David Haley
Chairman

Date approved by the Council

MINSTER LOVELL PARISH COUNCIL

Balance Sheet for the year ended

31 March 2016

31 March 2015

ASSETS

Current Assets

| | | |
|---------------------|---------------|---------------|
| VAT to be reclaimed | 45 | 298 |
| Bank/Cash | 6,287 | 3,867 |
| Reserves | 11,509 | |
| Short-term Loans | 30,000 | 30,000 |
| Current Assets | <u>47,841</u> | <u>34,165</u> |

FUNDS

| | | |
|----------------------------------|--------|--------|
| Payment & Receipts Account c/fwd | 47,841 | 34,165 |
|----------------------------------|--------|--------|

FUNDS EMPLOYED

| | |
|---------------|---------------|
| <u>47,841</u> | <u>34,165</u> |
|---------------|---------------|

MINSTER LOVELL PARISH COUNCIL

| Payments & Receipts for the year ended | 31 March 2016 | 31 March 2015 | Notes |
|--|----------------------|----------------------|-------|
| RECEIPTS | | | |
| WODC Precept | 28,438 | 25,472 | 1) |
| WODC Community Support Grant | 1,269 | 1,368 | |
| Interest Received | 125 | 15 | |
| Other Receipts | 15,000 | | 2) |
| TOTAL RECEIPTS | 44,832 | 26,855 | |
| PAYMENTS | | | |
| Clerks Salary | 6907 | 7010 | 3) |
| Training/Seminars | 0 | 69 | |
| IT/Website | 561 | 214 | 4) |
| Office Allowance | 1200 | 1200 | |
| Postage | 66 | 53 | |
| Stationery | 157 | 221 | |
| Telephone | 200 | 200 | |
| Hall Hire | 540 | 438 | |
| Regulatory (Insurance/Audit/Accounts) | 1301 | 1355 | |
| Bank Charges | 35 | 42 | |
| Subscriptions | 679 | 75 | 5) |
| Village News | 360 | 385 | |
| Ripley Avenue Fun Day | 310 | 426 | |
| Service of Remembrance | 117 | 117 | |
| Chairman's Allowance | 61 | 0 | |
| Allotments | 549 | 246 | |
| Village maintenance | 1403 | 1561 | |
| Grass cutting | 1517 | -129 | |
| Ripley Avenue General Maintenance | 701 | 1761 | |
| Non Recurring | 0 | 105 | |
| Diamond Jubilee Committee | 0 | 743 | 6) |
| VAT correction | 87 | | 7) |
| Grants - Various | 7,925 | | 8) |
| Grants - Regular Precept | 6,480 | 10,650 | 9) |
| TOTAL PAYMENTS | 16,751 | 16,091 | 10) |
| TOTAL GRANTS PROVIDED | 14,405 | 10,650 | |
| TOTAL OPERATING COSTS | <u>31,156</u> | <u>26,741</u> | |
| NET SURPLUS (DEFICIT) | <u>13,676</u> | <u>114</u> | |
| Payments & Receipts Brought Forward | 34,165 | 34,051 | |
| PAYMENTS & RECEIPTS ACCOUNT | <u>47,841</u> | <u>34,165</u> | |

MINSTER LOVELL PARISH COUNCIL

Notes to accompany accounts/audit for the year ended 31 March 2016

- 1 The Precept is detailed to show the separate Community Support Grant awarded by WODC. The Precept and Grant figure total the amount that is requested by the Parish Council each year.
- 2 £15,000 received in 2015/16 FY relates to the residential development grant from development opposite St Kenelm's Hall. This sum was divided equally between the Council and Minster Lovell Playing Field Trust specifically to be used for village recreational purposes.
- 3 The decrease in salary reflects no overtime worked in the 2015/16 FY.
- 4 The increase reflects a new laptop purchased in the 2015/16 FY.
- 5 Subscriptions show an increase of £604 in the 2015/16 FY (£679) for a number of reasons. (1) 2 OALC invoices were paid in 2015/16 FY as the 2014/15 payment was invoiced late due to the fire at South Oxfordshire District Council offices. (2) The SLCC subscription was shared between another Parish Council in 2014/15 whereas it was solely paid by the PC in the last financial year. (3) The SLCC subscription fee was increased.
- 6 The payment of £743 closes the Diamond Jubilee project which was spent on a community seating area in 2014/15 FY.
- 7 An error in a VAT starting balance has occurred in historic Financial Statements. Records have been re-examined from 1 April 2010 to date which does not highlight the error. It must therefore have occurred previous to 2010. The sum of £87 needs to be adjusted in the Financial Statements to allow future VAT reclaims to be accurately balanced. The sum of £45 (*see Balance Sheet*) remains to be reclaimed for the month of March 2016 only, to bring the VAT account up to date.
- 8 Grants have split into two groups for transparency and greater understanding. Grants - Various are grants donated that are 'one-off' and are usually taken from balances. £7925 2015/16 FY includes £7500 which was given to Minster Lovell Playing Field Trust towards its new play area. *Refer to comment 2 above for further information.* Smaller sums were granted to Minster Lovell Scout Group (£175), St Kenelm's Hall Management Committee for Minster Lovell Mother & Toddler Group's hall hire (£200) and West Oxfordshire Citizens Advice Bureau (£50).
- 9 Grants - Regular/Precept are grants that are provided to support Village organisations and are budgeted within the Precept. Due to the need to save for a new play area at Ripley Avenue, precept grants were reduced from 2015/16 FY rather than increase the precept and therefore cost to residents. This helped the Council to save £4000 towards the play area project.
- 10 The Parish Council continues to budget effectively and maintain community amenities/standards at acceptable levels despite a 50% reduction in grass cutting funding by Oxfordshire County Council of £1549.

MINSTER LOVELL PARISH COUNCIL

| ma Village Maintenance/Bus Shelters | | | | | |
|--|------------------------|---|------------------|----------------|------------------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 20-Apr-15 | 200607 ma | Morelock Signs Ltd | -145.53 | -29.11 | -174.64 |
| 20-Apr-15 | 200609 ma | D F Williams Cleaning Services Ltd | -11.00 | -2.20 | -13.20 |
| 18-May-15 | 200625 ma | D F Williams Cleaning Services Ltd | -16.50 | -3.30 | -19.80 |
| 15-Jun-15 | 200632 ma | D F Williams Cleaning Services Ltd | -11.00 | -2.20 | -13.20 |
| 20-Jul-15 | 200636 ma | McCracken & Son Ltd - Spar Shop verge refurb. | -375.00 | -75.00 | -450.00 |
| 20-Jul-15 | 200638 ma | D F Williams Cleaning Services Ltd | -16.50 | -3.30 | -19.80 |
| 17-Aug-15 | 200645 ma | D F Williams Cleaning Services Ltd | -11.00 | -2.20 | -13.20 |
| 17-Aug-15 | 200649 ma | M.Ford | -55.00 | | -55.00 |
| 17-Aug-15 | 200653 ma | B.Muller - AK Timms | -8.54 | -1.71 | -10.25 |
| 21-Sep-15 | 200654 ma | McCracken & Son Ltd - weedkilling | -220.00 | -44.00 | -264.00 |
| 21-Sep-15 | 200655 ma | D F Williams Cleaning Services Ltd | -16.50 | -3.30 | -19.80 |
| 19-Oct-15 | 200659 ma | D F Williams Cleaning Services Ltd | -11.00 | -2.20 | -13.20 |
| 16-Nov-15 | 200670 ma | D F Williams Cleaning Services Ltd | -16.50 | -3.30 | -19.80 |
| 21-Dec-15 | 200678 ma | D F Williams Cleaning Services Ltd | -11.55 | -2.31 | -13.86 |
| 21-Dec-15 | 200678 ma | D F Williams Cleaning Services Ltd | -17.32 | -3.46 | -20.78 |
| 18-Jan-16 | 200683 ma | D F Williams Cleaning Services Ltd | -11.55 | -2.31 | -13.86 |
| 15-Feb-16 | 200692 ma | McCracken & Son - Riverbank work | -420.00 | -84.00 | -504.00 |
| 15-Feb-16 | 200693 ma | D F Williams Cleaning Services Ltd | -17.32 | -3.46 | -20.78 |
| 21-Mar-16 | 200700 ma | D F Williams Cleaning Services Ltd | -11.55 | -2.31 | -13.86 |
| | | Totals | -1,403.36 | -269.67 | -1,673.03 |

| cu Grass Cutting | | | | | |
|-------------------------|------------------------|--|------------------|----------------|------------------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 24-Apr-15 | cu | Oxfordshire County Council - Grass Cutting Grant | 1549.70 | | 1549.70 |
| 18-May-15 | 200628 cu | McCracken & Sons Ltd | -438.00 | -87.60 | -525.60 |
| 15-Jun-15 | 200633 cu | McCracken & Son Ltd | -438.00 | -87.60 | -525.60 |
| 20-Jul-15 | 200636 cu | McCracken & Son Ltd | -438.00 | -87.60 | -525.60 |
| 17-Aug-15 | 200642 cu | McCracken & Son Ltd | -438.00 | -87.60 | -525.60 |
| 21-Sep-15 | 200654 cu | McCracken & Son Ltd | -438.00 | -87.60 | -525.60 |
| 19-Oct-15 | 200658 cu | McCracken & Son Ltd | -438.00 | -87.60 | -525.60 |
| 16-Nov-15 | 200673 cu | McCracken & Son Ltd | -438.30 | -87.66 | -525.96 |
| | | Totals | -1,516.60 | -613.26 | -2,129.86 |

| ra Ripley Av General Maintenance | | | | | |
|---|------------------------|--|----------------|----------------|----------------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 18-May-15 | 200624 ra | M.Ford | -61.00 | | -61.00 |
| 18-May-15 | 200626 ra | Fenland Leisure Products Ltd | -36.10 | -7.22 | -43.32 |
| 17-Aug-15 | 200643 ra | The Play Inspection Company | -150.00 | -30.00 | -180.00 |
| 17-Aug-15 | 200646 ra | West Oxfordshire District Council - Annual maintenance | -454.01 | -90.80 | -544.81 |
| | | Totals | -701.11 | -128.02 | -829.13 |

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Code Information to accompany accounts/audit for the year ended 31 March 2016

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gr Grants - Regular Precept

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|--------------------------------------|-----------|------|-----------|
| 20-Apr-15 | 200614 gr | St Kenelm's Parochial Church Council | -787.50 | | -787.50 |
| 20-Apr-15 | 200615 gr | Trustees of Wash Meadow | -937.50 | | -937.50 |
| 20-Apr-15 | 200616 gr | Minster Lovell Playing Field Trust | -712.50 | | -712.50 |
| 20-Apr-15 | 200617 gr | Minster Lovell Methodist Church | -712.50 | | -712.50 |
| 20-Apr-15 | 200620 gr | P.Woodley | -75.00 | | -75.00 |
| 20-Apr-15 | 200621 gr | M.Nwanze | -15.00 | | -15.00 |
| 19-Oct-15 | 200662 gr | St Kenelm's Parochial Church Council | -787.50 | | -787.50 |
| 19-Oct-15 | 200663 gr | Trustees of Wash Meadow | -937.50 | | -937.50 |
| 19-Oct-15 | 200664 gr | Minster Lovell Playing Field Trust | -712.50 | | -712.50 |
| 19-Oct-15 | 200665 gr | Minster Lovell Methodist Church | -712.50 | | -712.50 |
| 19-Oct-15 | 200666 gr | P.Woodley | -75.00 | | -75.00 |
| 19-Oct-15 | 200667 gr | M.Nwanze | -15.00 | | -15.00 |
| | | Totals | -6,480.00 | 0.00 | -6,480.00 |

gs Grants - Various Other

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|--|-----------|------|-----------|
| 20-Apr-15 | 200618 gs | St Kenelm's Hall Management Com. | -200.00 | | -200.00 |
| 20-Apr-15 | 200619 gs | West Oxfordshire Citizens Advice Bureau | -50.00 | | -50.00 |
| 20-Jul-15 | 200637 gs | Minster Lovell Scout Group | -175.00 | | -175.00 |
| 09-Dec-15 | gs | West Oxfordshire District Council - Development grant | 15,000.00 | | 15,000.00 |
| 18-Jan-16 | 200690 gs | Minster Lovell Playing Field Trust - Development grant | -7,500.00 | | -7,500.00 |
| | | Totals | 7,075.00 | 0.00 | 7,075.00 |

it Computer/Software/Website

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|--|---------|---------|---------|
| | | Start balance | | | |
| 20-Apr-15 | 200611 it | Evergreen Computing Ltd | -30.00 | -6.00 | -36.00 |
| 17-Aug-15 | 200648 it | Getmapping plc | -28.00 | -5.60 | -33.60 |
| 21-Dec-15 | 200679 it | Evergreen Computing Ltd | -30.00 | -6.00 | -36.00 |
| 18-Jan-16 | 200684 it | Evergreen Computing Ltd | -115.00 | -23.00 | -138.00 |
| 18-Jan-16 | 200687 it | K Doughty (Currys PC World - new laptop) | -358.28 | -71.66 | -429.94 |
| | | Totals | -561.28 | -112.26 | -673.54 |

st Stationery

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|------------------------|--------|--------|---------|
| 20-Apr-15 | 200608 st | Viking Direct | -47.21 | -9.44 | -56.65 |
| 20-Jul-15 | 200640 st | Viking Payments | -30.26 | -6.05 | -36.31 |
| 17-Aug-15 | 200651 st | Viking Payments | -21.77 | -4.35 | -26.12 |
| 19-Oct-15 | 200661 st | K Doughty - Stationery | -7.48 | | -7.48 |
| 16-Nov-15 | 200672 st | Viking Payments | -38.22 | -7.64 | -45.86 |
| 15-Feb-16 | 200695 st | Viking Direct Ltd | -12.36 | -2.47 | -14.83 |
| | | Totals | -157.3 | -29.95 | -187.25 |

po Postage

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|---------------------|--------|------|--------|
| 20-Apr-15 | 200612 po | K Doughty - Postage | -53.00 | | -53.00 |
| 21-Dec-15 | 200681 po | K Doughty - Postage | -12.96 | | -12.96 |
| | | Totals | -65.96 | 0.00 | -65.96 |

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Code Information to accompany accounts/audit for the year ended 31 March 2016

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| Date | Reference Class | Description | Net | VAT | Gross |
|-------------|------------------------|--------------------|------------------|-------------|------------------|
| 20-Apr-15 | 200612 sa | K Doughty - Salary | -597.76 | | -597.76 |
| 18-May-15 | 200629 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 15-Jun-15 | 200635 sa | K Doughty - Salary | -573.15 | | -573.15 |
| 20-Jul-15 | 200641 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 17-Aug-15 | 200652 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 21-Sep-15 | 200657 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 19-Oct-15 | 200661 sa | K Doughty - Salary | -573.15 | | -573.15 |
| 16-Nov-15 | 200675 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 21-Dec-15 | 200681 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 18-Jan-16 | 200688 sa | K Doughty - Salary | -573.15 | | -573.15 |
| 15-Feb-16 | 200696 sa | K Doughty - Salary | -572.95 | | -572.95 |
| 21-Mar-16 | 200701 sa | K Doughty - Salary | -572.95 | | -572.95 |
| | | Totals | -6,900.81 | 0.00 | -6,900.81 |

te Telephone Allowance

| Date | Reference Class | Description | Net | VAT | Gross |
|-------------|------------------------|---------------------------------|----------------|-------------|----------------|
| 20-Apr-15 | 200612 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 18-May-15 | 200629 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 15-Jun-15 | 200635 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 20-Jul-15 | 200641 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 17-Aug-15 | 200652 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 21-Sep-15 | 200657 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 19-Oct-15 | 200661 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 16-Nov-15 | 200675 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 21-Dec-15 | 200681 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 18-Jan-16 | 200688 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 15-Feb-16 | 200696 te | K Doughty - Telephone Allowance | -16.67 | | -16.67 |
| 21-Mar-16 | 200701 te | K Doughty - Telephone Allowance | -16.63 | | -16.63 |
| | | Totals | -200.00 | 0.00 | -200.00 |

oa Office Allowance

| Date | Reference Class | Description | Net | VAT | Gross |
|-------------|------------------------|------------------------------|------------------|-------------|------------------|
| 20-Apr-15 | 200612 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 18-May-15 | 200629 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 15-Jun-15 | 200635 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 20-Jul-15 | 200641 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 17-Aug-15 | 200652 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 21-Sep-15 | 200657 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 19-Oct-15 | 200661 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 16-Nov-15 | 200675 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 21-Dec-15 | 200681 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 18-Jan-16 | 200688 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 15-Feb-16 | 200696 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| 21-Mar-16 | 200701 oa | K Doughty - Office Allowance | -100.00 | | -100.00 |
| | | Totals | -1,200.00 | 0.00 | -1,200.00 |

r1 Regulatory Insurance

| Date | Reference Class | Description | Net | VAT | Gross |
|-------------|------------------------|--------------------|----------------|-------------|----------------|
| 18-May-15 | 200623 r1 | Zurich Municipal | -926.05 | | -926.05 |
| | | Totals | -926.05 | 0.00 | -926.05 |

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Code Information to accompany accounts/audit for the year ended 31 March 2016

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r2 Regulatory Audit Fees & Accountant

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|----------------|---------|--------|---------|
| 20-Jul-15 | 200639 r2 | ABS Accounting | -175.00 | | -175.00 |
| 19-Oct-15 | 200660 r2 | BDO LLP | -200.00 | -40.00 | -240.00 |
| | | Totals | -375.00 | -40.00 | -415.00 |

tr Training/Seminars

| Date | Reference Class | Description | Net | VAT | Gross |
|------|-----------------|-------------|------|------|-------|
| | | Totals | 0.00 | 0.00 | 0.00 |

hh Hall Hire

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|---------------------------------------|---------|------|---------|
| 18-Jan-16 | 200685 hh | St Kenelms Hall Management Committee | -432.00 | | -432.00 |
| 15-Feb-16 | 200691 hh | St Kenelm's Hall Management Committee | -108.00 | | -108.00 |
| | | Totals | -540.00 | 0.00 | -540.00 |

su Subscriptions

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|---|---------|--------|---------|
| 20-Apr-15 | 200610 su | Oxfordshire Association of Local Councils | -206.87 | -41.37 | -248.24 |
| 21-Mar-16 | 200697 su | Society of Local Council Clerks | -260.00 | | -260.00 |
| 21-Mar-16 | 200698 su | Oxfordshire Association of Local Councils | -212.08 | -42.42 | -254.50 |
| | | Totals | -678.95 | -83.79 | -762.74 |

vn Village News

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|-----------------------|---------|------|---------|
| 20-Apr-15 | 200613 vn | Bookmarque Publishing | -53.00 | | -53.00 |
| 15-Jun-15 | 200630 vn | Bookmarque Publishing | -80.00 | | -80.00 |
| 17-Aug-15 | 200647 vn | Bookmarque Publishing | -50.00 | | -50.00 |
| 16-Nov-15 | 200669 vn | Bookmarque Publishing | -60.00 | | -60.00 |
| 21-Dec-15 | 200676 vn | Bookmarque Publishing | -56.50 | | -56.50 |
| 21-Mar-16 | 200699 vn | Bookmarque Publishing | -60.00 | | -60.00 |
| | | Totals | -359.50 | 0.00 | -359.50 |

bc Bank Charges/Interest

| Date | Reference Class | Description | Net | VAT | Gross |
|-----------|-----------------|--------------|--------|------|--------|
| 08-Apr-15 | bc | Bank Charges | -2.20 | | -2.20 |
| 05-May-15 | bc | Bank Charges | -2.20 | | -2.20 |
| 05-Jun-15 | bc | Bank Charges | -2.20 | | -2.20 |
| 06-Jul-15 | bc | Bank Charges | -4.40 | | -4.40 |
| 03-Aug-15 | bc | Bank Charges | -2.20 | | -2.20 |
| 07-Sep-15 | bc | Bank Charges | -2.20 | | -2.20 |
| 05-Oct-15 | bc | Bank Charges | -4.40 | | -4.40 |
| 04-Nov-15 | bc | Bank Charges | -2.20 | | -2.20 |
| 07-Dec-15 | bc | Bank Charges | -4.40 | | -4.40 |
| 07-Jan-16 | bc | Bank Charges | -2.20 | | -2.20 |
| 04-Feb-16 | bc | Bank Charges | -4.40 | | -4.40 |
| 07-Mar-16 | bc | Bank Charges | -2.20 | | -2.20 |
| | | Totals | -35.20 | 0.00 | -35.20 |

| in WODC Interest Received | | | | | |
|----------------------------------|-----------------|---|--------|------|--------|
| Date | Reference Class | Description | Net | VAT | Gross |
| | | Start balance | | | |
| 28-Jul-15 | in | West Oxfordshire District Council - Interest Received | 33.09 | | 33.09 |
| 28-Jul-15 | in | West Oxfordshire District Council - Interest Received | 41.88 | | 41.88 |
| 12-Oct-15 | in | West Oxfordshire District Council - Interest Received | 27.07 | | 27.07 |
| 12-Oct-15 | in | West Oxfordshire District Council - Interest Received | 13.54 | | 13.54 |
| | | Totals | 115.58 | 0.00 | 115.58 |

| al Allotments | | | | | |
|----------------------|-----------------|---|---------|--------|---------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 20-Apr-15 | 200622 al | C.Strainge | -300.00 | | -300.00 |
| 24-Apr-15 | al | Allotments rent | 15.00 | | 15.00 |
| 01-May-15 | al | Allotments rent | 70.00 | | 70.00 |
| 18-May-15 | 200627 al | Thames Water Utilities Ltd 15-Jan-2015 to 21-Apr-2015 | -7.40 | -1.48 | -8.88 |
| 20-May-15 | al | Allotments Rent | 180.00 | | 180.00 |
| 20-Jul-15 | 200636 al | McCracken & Son Ltd - Allotments trough repair | -150.00 | -30.00 | -180.00 |
| 17-Aug-15 | 200650 al | Thames Water Utilities Ltd - 22-Apr-2015 to 13-Jul-2015 | -5.22 | -1.04 | -6.26 |
| 19-Oct-15 | 200668 al | C.Strainge | -300.00 | | -300.00 |
| 16-Nov-15 | 200671 al | Thames Water Utilities Ltd - 14-Jul-2015 to 13-Oct-2015 | -45.19 | -9.04 | -54.23 |
| 15-Feb-16 | 200694 al | Thames Water Utilities Ltd - 14-Oct-2015 to 14-Jan-2016 | -5.84 | -1.17 | -7.01 |
| | | Totals | -548.65 | -42.73 | -591.38 |

| e1 Events - Ripley Avenue Fun Day | | | | | |
|--|-----------------|---|---------|------|---------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 15-Jun-15 | 200631 e1 | Adventure Plus | -289.00 | | -289.00 |
| 21-Sep-15 | 200656 e1 | B.Muller - Ripley Avenue Fun Day refreshments | -21.11 | | -21.11 |
| | | Totals | -310.11 | 0.00 | -310.11 |

| e2 Events - Service of Remembrance | | | | | |
|---|-----------------|----------------------|---------|------|---------|
| Date | Reference Class | Description | Net | VAT | Gross |
| | | Start balance | | | |
| 16-Nov-15 | 200674 e2 | Royal British Legion | -17.00 | | -17.00 |
| 21-Dec-15 | 200680 e2 | J D Technical Ltd | -100.00 | | -100.00 |
| | | Totals | -117.00 | 0.00 | -117.00 |

| ca Chairman's Allowance | | | | | |
|--------------------------------|-----------------|--------------------------------|--------|------|--------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 18-Jan-16 | 200686 ca | D Haley (Chairman's Allowance) | -61.35 | | -61.35 |
| | | Totals | -61.35 | 0.00 | -61.35 |

| x0 TRANSFERS | | | | | |
|---------------------|-----------------|--|------------|------|------------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 13-Apr-15 | x0 | VAT Reclaim 01-Jan-2015 to 28-Feb-2015 | 209.34 | | 209.34 |
| 29-May-15 | x0 | Transfer to Active Saver Account | -4,000.00 | | -4,000.00 |
| 29-Dec-15 | x0 | VAT Reclaim 01-Apr-2015 to 30-Nov-2015 | 1,075.11 | | 1,075.11 |
| 18-Jan-16 | 200689 x0 | Transfer to Active Saver Account - Development grant | -7,500.00 | | -7,500.00 |
| 21-Mar-16 | x0 | VAT Reclaim 1-Dec-2015 - 29-Feb-2016 | 202.04 | | 202.04 |
| | | Totals | -10,013.51 | 0.00 | -10,013.51 |

MINSTER LOVELL PARISH COUNCIL

| pr Precept | | | | | |
|-------------------|------------------------|---|------------------|-------------|------------------|
| Date | Reference Class | Description | Net | VAT | Gross |
| 22-Apr-15 | pr | West Oxfordshire District Council - Precept Payment | 13,584.47 | | 13,584.47 |
| 22-Apr-15 | pr | West Oxfordshire District Council - Council Tax Support Grant | 1,269.06 | | 1,269.06 |
| 14-Oct-15 | pr | West Oxfordshire District Council - Precept Payment | 14,853.53 | | 14,894.14 |
| | | Totals | 29,707.06 | 0.00 | 29,707.06 |

| hm HMRC | | | | | |
|----------------|------------------------|--------------------|--------------|-------------|--------------|
| Date | Reference Class | Description | Net | VAT | Gross |
| | | Start balance | | | |
| 15-Jun-15 | 200634 hm | HMRC - Q1 Payment | -5.80 | | -5.80 |
| | | Totals | -5.80 | 0.00 | -5.80 |