



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Sharon Palmer

2 Charterville Close, Minster Lovell, Witney, Oxon OX29 0SL

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Minutes of the Parish Council Budget Setting Meeting held on Tuesday 7th December 2021 at 7.00pm in The Methodist Church Meeting Room Brize Norton Road, Minster Lovell

Minutes amended by hand prior to signature to show that Cllr Bicker did not attend the meeting.

Present: Cllr David Haley (Chair), ~~Cllr Sue Bicker~~, Cllr Jean King, Cllr Brian Layt, Cllr Jonathan Stowell, Cllr Ann Williams, Sharon Palmer (Clerk)

Apologies: None Cllr Sue Bicker

Parishioners present: 1

The meeting started at 7.00pm.

1. Welcome / Members present and apologies for absence

Cllr. Haley welcomed Councillors and the member of the public to the meeting

2. Declaration of interest in agenda items

Cllrs Williams and Layt declared their interest in the grant applications from Community Counts and the Coffee & Chat Group

Cllr Haley declared his interest in grant applications from Community Counts and Minster Lovell Playing Field Trust

Cllr Stowell declared his interest in the grant application from Trustees of Wash Meadow

3. Precept Planning

a) To discuss and draft the Precept for 2022/23

The Clerk and Cllr King presented the draft budget report and highlighted changes from the previous year's budget document, including the increase in cost of grass cutting in the Churchyard which had increased from £1,400.00 to £2,000.00. The Clerk was asked to obtain quotes from at least 2 other local companies. Upon receipt of the quotes Councillors would decide whether to tender for the work.

The Council agreed to make provision to budget a total of £7,000.00 for Village maintenance and grass cutting. The Clerk was asked to check current expenditure on grass cutting to check the figure is in line with a budget of £5,500.00 for 2022/23.

A quote of £6,300.00 had been received to provide the lighting for the new pathway in the Ripley Avenue Amenity Area and an amount of £400.00 was agreed to cover the additional cost above the current budget amount.

A draft Precept budget for 2022/23 was prepared and will be presented to the January Parish Council Meeting for ratification.



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b) To Discuss Grant Payments

- i) The Trustees of Wash Meadow requested a grant of £3,000.00. Councillor Stowell outlined the expenditure for this year in support of the request and confirmed the amount would not cover all costs to be incurred and there would need to be additional fund raising by the Trustees.

The Council agreed the request for £3,000.00.

- ii) The Minster Lovell Playing Field Trust requested £730.00 to cover their annual maintenance costs which included grass cutting, weed killing and hedge cutting.

The Council agreed to a grant of £730.00.

- iii) Community Counts requested a grant of £1,500 to run the Saturday Café and other community events throughout the year

The Council agreed the request for £1,500.00.

- iv) St Kenelm's Hall Management Committee requested £100 to provide refreshments for the monthly Coffee & Chat Group.

The Council agreed the request for £100.00.

The Council discussed item 39 on the draft budget report - Burial Ground. Councillor Stowell agreed to contact Mr Kinch regarding a site for a burial ground.

On 24th June 1847 Fergus O'Connor purchased 300 acres of land for £10,000 and built 80 cottages. Mr Graham Kew requested funds in support of a celebration to mark the 175th anniversary of Charterville. The Council agreed to budget up to £1,000.00 towards the celebrations.

The Clerk requested the current three village Noticeboards be replaced and an additional noticeboard be purchased and sited in Dovecote Park. The sum of £2,000 was budgeted.

The Council agreed to budget up to £3,000.00 towards the celebration of the Queens Platinum Jubilee in the Village.

c) To discuss and confirm an annual village maintenance budget

The Council agreed the annual maintenance budget of £9,500 for 2022/23

4. Queen's Platinum Jubilee celebrations

In noting that 2022 was the Queen's Platinum Jubilee a discussion took place about what the Village would do to celebrate this momentous achievement. Cllr Haley agreed to



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approach members of a village organisation to ask if they would be interested in helping to organise an event.

5. Date of Parish Council Meeting – April 2022

After a brief discussion it was agreed to change the date of the April 2022 Parish Council meeting to 11 April.

6. 'Around the Village' – Matters not covered by other agenda items that need addressing or noting
 - a) It was noted that the Travellers had moved on from where they had been staying on land adjacent to the Old A40.
 - b) It was reported that the area of access from Dovecote Park into the Ripley Avenue amenity area was well used and due to the recent wet weather had become very muddy. The Clerk was asked to contact Bovis to request them to make good with hardcore or similar.
 - c) The Clerk was also asked to follow up the request for a date for setting out the new pathway.
 - d) It was noted that Bovis had provided a handrail at the entrance to site on the footpath. The Clerk was asked to find out if there are plans to put a similar handrail on the Eastern side.

There being no further business the meeting closed.

The next meeting will be held on Monday 20th December 2021.

Signed.....

Chairman

Date.....