



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

Parish Clerk: Debra Rouget

Email: info@minsterlovell-pc.gov.uk

Tel: 07712 705865

To: All Members of Minster Lovell Parish Council

You are hereby summoned to a meeting of the Parish Council on **Monday 27th February 2023 at 7:00pm** at Minster Lovell Methodist Church, for the transaction of the business stated below. The Public and Press are also invited to attend.

The Agenda is as follows:

Presentation of Royal British Legion long service awards for poppy appeal collectors by Chair

1. Welcome/Members present and apologies for absence
2. Declaration of interest in agenda items
3. Parishioner's public participation (for questions and comments on agenda items)
4. To receive the Minutes of the Parish Council Meeting dated 16th January 2023
5. To receive an update from District Councillor Gill Hill
6. To receive an update from District Councillor Colin Dingwall
7. To receive an update from County Councillor Liam Walker
8. To review planning applications, decisions, and appeals*

8.1. **22/01902/CLE** 6 Ripley Avenue: Residential use of the adjacent land. **REFUSED**

8.2 **22/03449/HHD** Minor alterations and refurbishment including single storey rear extension linked by a glazed lobby element. The Croft 81 Brize Norton Road Minster Lovell **Approved**

22/03450/LBC Minor alterations and refurbishment including single storey rear extension linked by a glazed lobby element. The Croft 81 Brize Norton Road Minster Lovell. **Approved**

8.3 **22/03428/CND** Discharge of conditions 4 (full surface water drainage scheme) 13 (Noise Management Plan) and 14 (external lighting) of planning permission 22/01434/FUL. The Horse and Radish, Burford Road, Minster Lovell. **Approved**

8.4 **22/03152/FUL** Erection of a detached dwelling and associated works. 112 Brize Norton Road Minster Lovell. **Approved**

8.5 **MW.0150/21**. Importation, levelling and compacting inert waste soils for the construction of 7 bunds for use by Brize Norton gun club. Old Worsham (Astall) Quarry. **Refused**.

8.6 Receive an update regarding enforcement action: Lavender Cottage, Minster Lovell - Non-compliance with conditions attached to 17/03978/HHD .No Update

8.7 **22/03240/OUT and PP-11630793** Outline Planning proposal for 140 new houses; Park Gate development. Amendments submitted. Deadline 6th March 2023.

9. Policy review
 - 9.1 Standing Orders
 - 9.2 Financial regulations
10. To review the action log
11. Section 106 Monies – spend - for discussion and decision



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- Village Hall
- Play facilities

12. Village Hall capital grants - for discussion
13. Village notice Boards - for decision
14. Trustee nominations for Minster Lovell Village Trust – for decision
15. To receive an updated allotment report
16. Dog warden report
17. Ripley Avenue Amenity Area:
 - a) Monthly Inspection Report
 - b) ROSPA Inspection Report
 - c) Deed of Easement and path at Ripley Avenue
18. To discuss correspondence received that requires action:
 - 18.1 Letter re Coronation of King Charles III – Michael Gove – for discussion
 - 18.2. Email from local landowner regarding parking for the ruins.
 - 18.3 Letter regarding condition of embankments along the River Windrush.
19. Around the village
 - 19.1 Cllr Bicker to report on the mini bungalow, Bushey ground – for discussion
 - 19.2 Cllr Bicker to report on damage to grass verge opposite lower Crescent turning- for discussion
 - 19.3 Speed limits in the Village.
 - 19.4 Positioning of Jubilee bench at Ripley Avenue Amenity area - for decision
20. Finance
 - a) Receive quotes for low level fence opposite the Horse & Radish Public House – for decision
 - b) Receive quote for bollards near layby opposite Spar shop – for decision
 - c) To consider and approve payments due (Schedule of Payments & Receipts included)

Spending powers	Payee	Invoice No	Details	Expense
Ref 143 (Parish properties: maintenance of)	Multi Hands	INV00640	January bus shelter cleaning	£50.00
Ref 106 (Salaries and Allowance)	Debra Rouget	02/2023	January Clerk salary, office allowance and expenses	Private
Ref 106	Sharon Palmer		Backdated salary	Private
Ref 114	AED donate	Grant app	Grant application ML Village Hall	500

- d) To report payments made with the Council Debit Card

Transaction No	Spending Power	Payee	Invoice No	Details	Expense
1	Ref 138 (Telephone)	Giffgaff	1667919125 539	Clerk Mobile phone credit	10.00
2	107	Currys	CUR233270 5965	Clerk hardware and software	884.98
3.	107	Wix		Website renewal	tbc
4	107	Gmail		Business email renewal	tbc



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- e) To report payments received
- f) To receive monthly bank reconciliation for January 2023
- g) Internal control reports

*Listed planning applications are those received by the Clerk in advance of drafting the meeting agenda. The Council will review all applications received up to the date of the meeting.

Signature Clerk:

Public Speaking Policy

Minster Lovell Parish Council recognise that communication with parishioners is valuable when making informed decisions and a Parishioner's Public Participation section is made available at the beginning of Council meetings for this purpose.

Please Note:

- Public speaking will be allowed on any agenda item by parishioners of Minster Lovell, at the Parishioner's Public Participation section only. Thereafter public speaking is not permitted.
- Parishioners are permitted to speak for 3 minutes on Planning Applications and Decisions and a further 3 minutes on other agenda items. The time must be strictly adhered to and speakers are encouraged to practice their presentation in order to use the time constructively.
- Speakers are required to introduce themselves and confirm their address to the Council.
- Speakers should clearly outline their views concerning the agenda item.
- Representations should be confined to spoken comments only. Any written material, photographs or drawings should be provided before the meeting.
- Councillors, through the Chairman, can seek clarification only of points made by the speakers.
- Please remember that Council meetings are held in public and therefore, no comments of a personal, slanderous, defamatory or otherwise offence or abusive nature should be made.
- The Chairman of the Council has the right to stop anyone speaking if such comments are made and the speaker may then forfeit their opportunity to continue to speak.