



MINSTER LOVELL PARISH COUNCIL

www.minsterlovell-pc.gov.uk

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Minster Lovell Parish Council - Allotments Policy.

1. The Parish Council will maintain a list of those interested in becoming allotment holders, to be allocated as one becomes available.
2. Although availability is open for residents of other areas as well as Minster Lovell, priority will be given to residents of Minster Lovell first and in date order according to when interest was registered.
3. In allocating plots, the following will be applied:
As plots become available, the next on the waiting list will be asked if they require a full or half plot.
 - If a half plot is chosen, but a full plot is available, then that person will keep their place on the waiting list and the next person on the waiting list who requires a full plot will be offered it.
 - If a full plot is chosen but a half plot is available, then that person will keep their place on the waiting list and the next person who requires a half plot will be offered it.
4. All new tenants will sign a Tenancy Agreement, setting out the terms under which they take on a plot and circumstances under which the Agreement can be terminated. All terms must be adhered to.
5. Each new tenant will be asked to provide a returnable deposit of £50 against plots being abandoned part way through the year or left in poor condition.
6. Deposits will be returned at the end of the tenancy to those tenants who leave plots well kept. Where they are not, the Council reserves the right to use the deposit to restore plots that are left in a poor state.
7. A new plot holder will pay a pro rata sum for the plot to run until the end of the financial year.
8. A full years charge will be made to each plot holder payable in April annually.
9. The Council reserves the right to increase the rent for plots yearly, giving plot holders three months notice of any increase.
10. Water charges will be paid to the council in April each year, based on the actual charges from the previous year, with a possible second sum payable in October each year.

Debra Rouget
Parish Clerk
15 August 2023